

# Final Checklist for Selecting K-12 Student Information and Learning Management Systems

Once you've documented requirements and evaluated solutions, use this checklist as a final proof point to ensure you've selected the right software for your school. At Blackbaud, our Student Information and Learning Management Systems (SIS and LMS) are fully integrated, so this is a checklist for both solutions.

## User Experience

- Is the SIS/LMS intuitive and easy to use?
- Does it facilitate communication with students and families?
- Can users toggle between systems with a single sign-on?
- Is it mobile-friendly for use on smartphones and tablets?
- Will coaches, advisors, and other non-teaching staff be able to use the systems effectively?
- Is everything students and families need in one place?

## Integration

- Are the SIS and LMS fully integrated with each other?
- Will they integrate seamlessly with your existing enrollment, fundraising, and accounting software?
- Will they integrate with your tuition and financial aid systems?
- Is the new software Grade Passback Compatible?
- Does it provide 2-way data exchange with OneRoster 1.1?

## Data & Reporting

- Does the SIS/LMS have built-in reports to analyze your data?
- Does it offer custom reporting capabilities?
- Does it provide data that can drive student enrollment?
- Does it provide data to enhance student and family retention?
- Does it use data and analytics to improve student success?

## Adaptability

- Is the SIS/LMS hosted in the cloud?
- Does it offer an Open API for custom extensibility?
- Is it flexible enough to evolve as your school grows and priorities change?
- Are the scheduling and course request tools customizable?

## Security

- Does the vendor maintain industry data security standards and certifications?
- Does the SIS/LMS comply with LTI & OneRoster 1.1 standards?
- Does the vendor have a disaster recovery plan?
- Does the software use Multi-Factor Authentication?
- Can you customize access based on a user's role?

## Vendor Support

- Is the software built specifically for K-12 schools?
- Does your SIS/LMS vendor understand your school's culture?
- Do they offer in-person and online training before rollout?
- Does your vendor provide ongoing training and support?
- Does your vendor have a proven track record with schools?