Blackbaud Checkout: PayPal and Venmo

Note: As *Venmo* is a mobile payment service owned by *PayPal*, *Venmo* transactions are marked in *eTapestry* as *PayPal* transactions.

PayPal and *Venmo* are now available as payment methods for one-time transactions in **Blackbaud Checkout** for users with a **Blackbaud Merchant Services** account. To enable these payments, set up *PayPal* integration in **Blackbaud Checkout** by following the steps in the [PayPal Integration Setup Guide](#).

PayPal and *Venmo* payment methods are currently available for DIY Forms and eStore/Cart only. You can also manually enter a gift with *PayPal* or *Venmo* information; however, the ability to process these payments when you enter a gift is not available.

Note: You will need to troubleshoot or reconcile *PayPal* and *Venmo* transactions through your *PayPal* and *Venmo* business accounts. Transaction information is not available in the **Blackbaud Merchant Services** web portal.

Before you can accept *PayPal* or *Venmo* donations, you must first connect your *PayPal* to your **Blackbaud Merchant Services** account.

DIY Forms

You can create and publish your own Do It Yourself (DIY) Online Forms to use for online giving, event registrations, membership, and more. After users select **Submit** when they fill out online giving, event registration, or membership forms, **Blackbaud Checkout** prompts them to securely finalize payment details. *PayPal* or *Venmo* are now supported and display in **Blackbaud Checkout** if your merchant account is enrolled with *PayPal*.

eStore (Cart)

The eStore module allows you to directly manage the content of your eStore pages from *eTapestry* so you can sell items on your website directly to your constituents and integrate the payment information with your database. After donors select **Process Order** during checkout, **Blackbaud Checkout** takes them to securely finalize payment details. Users will now be able to select to pay with their *PayPal* or *Venmo* account.

Manual Gift Entry

When you enter information for single gift made with *PayPal* or *Venmo*, you can mark the gift as a *PayPal* transaction. On the New Gift/Pledge screen, under **Gift Types**, select **Payment Service**. Under **Vendor**, PayPal is automatically selected.

To gain insight, you can query and report on these transactions with the **Payment Services** field.

For more information, see [Blackbaud Checkout](#).